Applying Internally for an Open Position

1. Login to your Workday account. On the search bar, type "Find Jobs."

Q	Find Jobs	\otimes
1	Find Jobs Report	

2. Click on the Find Jobs report. Then, you can filter by typing the position, location, etc. by using the search box. (Example below is filtering by using "SFR.")

BRIDGE INVESTMENT GROUP	Q Find Jobs	G
Find Jobs 🚥		
> Saved Searches		
Current Search	2 Results	
Clear All V Distance	Property Manager JR100115 Posting Date: 01/26/2023 SFR Charlotte	
Within select one	Property Manager JR100178 Posting Date: 01/26/2023 SFR Tampa	

3. Click on the position that you're interested in and read through the job description. If you want to continue moving forward, click the apply button and follow the application process.



*Please note that in addition to completing your application you will also have to discuss your interest with your manager and complete the Employee Position Transfer Acknowledgement form.